

# Portage County Board of Developmental Disabilities

2606 Brady Lake Road  
Ravenna, Ohio 44266

**June 19, 2019**  
**Regular Meeting**  
**Dennis M. Coble Administration Building**

Prior to Regular Board Meeting a *Board In-service* was held covering the topic of *HIPAA Training* from 3:45-4:45pm

## MINUTES

Michelle Sahr; President, called the regular meeting to order at 5:00pm.

Board Members present by Roll Call:

Kelly Butler, Carol J. Fruscella, John Gargan, Cheri Michael, Timothy Moran, Michelle Sahr, William Tarver

A quorum is present.

Administrative Staff Present (absences noted by Superintendent)

G. Brown, Supt., C. Brown, T. Byich, C. Clevenger-Morris, M. Condos, D. Cotton, M. Dolensky, A. Hall, K. Hill, L. Leslie, B. Puleo, G. Slapnicker, G. Smith, K. Smith, K. Sumwalt, J. Vennetti

Excused: J. Hall, E. Martinez, K. Smith, T. Torch, G. Winsen

Guests present: Nick and Julie Halaszi, Keith Shamblen, Taylor Tulley, Jason Servey, Phil Miller, Executive Director, Portage Industries, Inc.

Staff: B. Orth

Public Comment: Nick and Julie Halaszi: information regarding non-profit residential housing they are in the beginning stages to set up. They are planning to purchase or have donated around 60 acres of land and establish *Puzzle-Piece Farm*.

Jason Servey, representing **L.E.A.P.** (Loyal, Effective, Ambitious, People) Self-Advocate Group shared with the Board that he and other members have gained confidence and empowerment from the opportunities of membership in this group.

Adopted a motion to approve minutes from Regular Meeting May 15, 2019

Motion by W. Tarver

Second by K. Butler

Motion carried by voice vote

Motioned to approve the agenda for June 19, 2019 Regular Meeting as presented at table.

Motion by J. Gargan  
Second by C. Michael  
Motion carried by voice vote

Motion for the Ratification of the May 2019 Invoice Payments as authorized by the Superintendent.

Motion by T. Moran  
Second by C. Fruscella  
Motion carried by voice vote

Motioned for the Acceptance of the May 31, 2019 Financial Reports. Diane Cotton, Director of Business Management, noted in process of updated the projections for the State; working on projected waivers, but there are many variables in this process—transfers from county to county (in and out) and individual waiver allocations.

Motion by J. Gargan  
Second by K. Butler  
Motion carried by voice vote

Board committee report: No committee meetings held

Motioned to approve Resolution 19-06-01 for Approval of Direct Services Contracts with the Following Individuals as Recommended by the Ethics Council per Approved Ethics Council Resolution EC19-06-01 with no Conflict of Interest for: Elizabeth Putt and Matt Lanzdorf for #204369; Barbara Gofroth for #205254; Amber LaPlant for #205449; Eric & Michelle Houser for #204373; Eric & Michelle Houser for #204816; John & Shelly Pensa for #205397; Jaclyn Shulte for #205456; #205224 for self; Jennifer Thomas for #202699

**RESOLUTION 19-06-01**

**APPROVAL OF DIRECT SERVICES CONTRACTS WITH THE FOLLOWING INDIVIDUALS AS RECOMMENDED BY THE ETHICS COUNCIL PER APPROVED ETHICS COUNCIL RESOLUTION EC19-06-01 WITH NO CONFLICT OF INTEREST FOR:**

- Elizabeth Putt and Matt Lanzdorf for #204369
- Barbara Gofroth for #205254
- Amber LaPlant for #205449
- Eric & Michelle Houser for #204373
- Eric & Michelle Houser for #204816
- John & Shelly Pensa for #205397

Jaclyn Shulte for #205456  
#205224 for self  
Jennifer Thomas for #202699

WHEREAS, the Ethics Council has determined that direct services contracts with the aforementioned named individuals as a parent, guardian or family member meet the requirements of Ohio Revised Code section 5126.033; and

WHEREAS, the Ethics Council recommends to the Portage County Board of Developmental Disabilities direct services contract with the aforementioned name individuals; and

WHEREAS, Ohio Revised Code Section 5126.032 requires that the Portage County Board of Developmental Disabilities shall not enter into any direct services contract that is not recommended by the Ethics Council; now, therefore be it

RESOLVED, that the Portage County Board of Developmental Disabilities accepts the recommendation of the Ethics Council and approves direct services contacts with the aforementioned named individuals; and be it further

RESOLVED, that the Superintendent or his designee is hereby authorized to take any and all action to carry out these direct services contracts.

Submitted by: Gina Brown, Superintendent

The aforesaid resolution was moved by **William Tarver**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	aye	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Timothy Moran,	aye	William Tarver,	aye
		Michelle Sahr,	aye

**CERTIFICATION**

I, Beverly Puleo, Assistant to the Superintendent, Portage County Board of Developmental Disabilities do hereby certify that the aforesaid motion was duly adopted at a regular meeting

held June 19, 2019, and an accurate copy of said resolution will be located in the official minutes of the Board.



---

Beverly Puleo, Assistant to the Superintendent

Motioned to approved Resolution 19-06-02 for Approval of Dual Employment of *Susan Orr*, Licensed Practical Nurse, Children’s Services to provide nursing services for Akron Rotary Camp per Approved Ethics Council Resolution EC19-06-02 with no Conflict of Interest

**RESOLUTION 19-06-02**

**APPROVAL OF CURRENT BOARD EMPLOYEE TO PERFORM SERVICES PROVIDED UNDER SECTION 5126.11 (FAMILY SUPPORT SERVICES PROGRAM) OR SECTIONS 5126.40 THROUGH 5126.46 (SUPPORTED LIVING) THROUGH OUTSIDE EMPLOYMENT WITH AN INDIVIDUAL, AGENCY, OR OTHER ENTITY THAT HAS A DIRECT SERVICES CONTRACT WITH THE BOARD OR AS AN INDIVIDUAL PROVIDING SERVICES AS RECOMMENDED BY THE ETHICS COUNCIL PER ETHICS COUNCIL RESOLUTION EC19-06-02**

WHEREAS, employees of the Board are required to inform the Superintendent of the Board of any outside employment the employee has with any individual, agency, or other entity that has a contract with the Board.; and

WHEREAS, employee *Susan Orr, Licensed Practical Nurse, Children’s Services*, has informed the Superintendent that s/he will provide nursing services for Akron Rotary Camp; and

WHEREAS, said employee has completed an affidavit declaring that all of the conditions specified in section 5126.033 of the Ohio Revised Code have been met; and

WHEREAS, the Board’s Ethics Council has reviewed and approved through Resolution EC19-06-02 that this employee’s outside employment meets all of the conditions specified in Ohio Revised Code section 5126.033; and

WHEREAS, by Resolution EC19-06-02 the Board’s Ethics Council recommends to the Portage County Board of Developmental Disabilities approval of this employment; now therefore be it

RESOLVED, that the Portage County Board of Developmental Disabilities accepts the recommendation of the Ethics Council and the dual employment with the aforementioned named individual; and be it further

RESOLVED, that the Superintendent or his designee is hereby authorized to take any and all action to carry out this resolution.

Submitted by: Gina Brown, Superintendent

The resolution was moved by **Kelly Butler**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler	aye	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael	aye
Timothy Moran,	aye	William Tarver,	aye
		Michelle Sahr,	aye

**CERTIFICATION**

I, Beverly Puleo, Assistant to the Superintendent, Portage County Board of Developmental Disabilities do hereby certify that the aforesaid motion was duly adopted at a regular meeting held **June 19, 2019**, and an accurate copy of said resolution will be located in the official minutes of the Board.



\_\_\_\_\_  
Beverly Puleo, Assistant to the Superintendent

Motion to approve Resolution 19-06-03 for Acceptance of Gifts, Memorials, Grants, and Donations for the Month of May 2019

**RESOLUTION 19-06-03**

**ACCEPTANCE OF GIFTS, MEMORIALS, GRANTS, AND DONATIONS FOR THE MONTH OF MAY 2019**

WHEREAS, the Portage County Board of Developmental Disabilities has received, gifts, memorials, grants and donations during the month of May 2019 as specified below: and

<b>To:</b>	<b>From:</b>	
Happy Day School	Pizzute's Plant N Thyme, Mulch for grounds	3 yards

WHEREAS, Board Policy 1.17 requires that all gifts, memorials and donations valued at more than twenty-five dollars (\$25.00) be reported to the Board at each regular meeting; and

WHEREAS, Policy 1.17 further requires the Board to accept or reject such gifts, memorials, donations, and grants by resolution with a roll call; now; therefore be it

RESOLVED, the Portage County Board of Developmental Disabilities accepts with appreciation the aforementioned named gifts, memorials, grants and donations

Submitted by: Gina Brown, Superintendent, & Diane Cotton, Director Business Management

The resolution was moved by **Timothy Moran** seconded **Cheri Michael**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	aye	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Timothy Moran	aye	William Tarver,	aye
		Michelle Sahr,	aye

CERTIFICATION

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a meeting held on **June 19, 2019** and an accurate copy of said resolution may be located in the official minutes of the Board.



\_\_\_\_\_  
Beverly Puleo, Assistant to the Superintendent

Motion to approve Resolution 19-06-04 for Participation in The Ohio Department of Education’s (ODE) Special Education, *Part B—Individuals with Disabilities Education Act (IDEA)* Grant Program for the 2018-2019 School Year —Revised Allocation in the Decrease Amount of Fifty-

three Dollars and Eighty-three Cents (\$53.83)

**RESOLUTION 19-06-04**

**PARTICIPATION IN THE OHIO DEPARTMENT OF EDUCATION’S (ODE) SPECIAL EDUCATION, PART B—INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA) GRANT PROGRAM FOR THE 2018-2019 SCHOOL YEAR – REVISED ALLOCATION**

WHEREAS, the Portage County Board of Developmental Disabilities (Board) is eligible to receive federal flow-through dollars in the amount of fifty thousand, fifty-nine dollars and ninety-eight cents (\$50,059.98), which includes a carryover amount of \$39,601.89, by participation in ODE’s Special Education, *Part B—IDEA* grant program for the 2018-2019 School Year; and

WHEREAS, the grant application amendment has been filed for the allocation decrease of fifty-three dollars and eighty-three cents (\$53.83) for the previously defined purposes of salaries, benefits, purchased services and supplies; now therefore be it

RESOLVED, that the Board authorizes the change in allocation for ODE’s Special Education, *Part B—IDEA* grant program for the 2018-2019 school year for these purposes; and be it further

RESOLVED, that the Superintendent or his/her designee is hereby authorized to take any and all actions to carry out this resolution.

Submitted by: Gina Brown, Superintendent; Alicia Hall, Director of Education and Child Development; and Diane Cotton, Director of Business Management

The resolution was moved by: **Carol J. Fruscella** and seconded by **William Tarver**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	aye	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Timothy Moran,	aye	William Tarver,	aye
		Michelle Sahr,	aye

CERTIFICATION

I, Beverly Puleo, Assistant to the Superintendent, Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a regular meeting held **June 19, 2019** and an accurate copy of said resolution will be located in the official minutes of the Board.



\_\_\_\_\_  
Beverly Puleo, Assistant to the Superintendent

Motion to approve Resolution 19-06-05 for Membership in the Ohio Schools Council Cooperative Purchasing Association for the term of July 1, 2019 through June 30, 2020 for a fee of \$350.00 with an additional fee of \$175.00 for the school safety program

**RESOLUTION 19-06-05**

**MEMBERSHIP IN THE OHIO SCHOOLS COUNCIL COOPERATIVE PURCHASING ASSOCIATION**

WHEREAS, the Board desires to continue the annual membership in the Ohio Schools Council (OSC) for the purpose of cooperative purchasing; and therefore be it

RESOLVED, the Board authorizes continued membership to the OSC for the term of July 1, 2019 through June 30, 2020 for a fee of \$350.00 with an additional fee of \$175.00 for the school safety program; and be it further

RESOLVED, the Superintendent is authorized to take any and all action to carry out this resolution.

Submitted by: Gina Brown, Superintendent; Alicia Hall, Director of Education and Child Development; and Diane Cotton, Director of Business Management

The resolution was moved by **Timothy Moran** and seconded by **William Tarver**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	aye	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Timothy Moran,	aye	William Tarver,	aye
		Michelle Sahr,	aye

## CERTIFICATION

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a regular meeting held on **June 19, 2019**, and an accurate copy of said resolution may be located in the official minutes of the Board.



---

Beverly Puleo, Assistant to the Superintendent

Alicia Hall, Director of Education and Child Development, reviewed the rule changes from HB 483 that transferred *Help Me Grow/Early Intervention* from the Ohio Department of Health to the Ohio Department of Developmental Disabilities; Early Intervention holds weekly referral meetings; eligibility determines the Board Service Provider

Motioned to Rescind Policies:

- 4.65 current Early Intervention Services
- 4.65A Early Intervention Program And Services
- 4.65B Early Intervention Exit Guidance

And

Motioned to Adopt Policy 4.65 renamed—*Early Intervention* effective July 1, 2019

Per the following: (department referring to Ohio Department of Developmental Disabilities)

The Department is rescinding rule 5123:2-10-01 (Early Intervention Services - System of Payments). The rule establishes a structure to pay for activities and expenses that are reasonable and necessary for implementing Ohio's Early Intervention system for eligible children and their families. The rule is being replaced by new rule 5123-10-03, described below.

The Department is adopting new rule 5123-10-01 (Early Intervention Program - Procedural Safeguards). The rule sets forth the procedural safeguards in the Early Intervention program including the provisions of parental consent and notice; retention, confidentiality, access to, and amendment of Early Intervention records; and dispute resolution.

The Department is adopting new rule 5123-10-02 (Early Intervention Program - Eligibility and Services). The rule sets forth Early Intervention program requirements for eligibility, developmental screening, evaluation, assessment, individualized family service plan meetings and content, transition to preschool and other programs, service coordination, records, and exiting and transferring from the Early Intervention program.

The Department is adopting new rule 5123-10-03 (Early Intervention Program - System of Payments). The rule establishes a structure to pay for activities and expenses that are reasonable and necessary for implementing

Ohio's Early Intervention program for eligible children and their families.

The Department is adopting new rule 5123-10-04 (Early Intervention Program - Credentials for Early Intervention Service Coordinators and Early Intervention Service Coordination Supervisors). The rule establishes minimum qualifications through credentialing standards for Early Intervention Service Coordinators and Early Intervention Service Coordination Supervisors.

Motion by T. Moran

Second by C. Michael

Motion carried by voice vote

The following Management Reports were reported:

*Children's Services:* Alicia Hall, Director of Education and Child Development, reported the Early Intervention will be reviewing webinars on the new Early Intervention rules and forms effective July 1, 2019; School-age meeting

*Community Outreach Coordinator:* Christopher Clevenger-Morris—requested volunteers for the Randolph Fair Booth; presented the new logo designed by Kent State University's IdeaBase; Self-Advocate group made the final decision with an unanimous vote; the project took 107 days to complete.



*Community and Provider Relations:* Michelle Dolensky, Director of Community and Provider Relations, informed the Board regarding several areas—*Nursing Support* (Karen): attended DDNA Annual Education Conference; Attended Family Conference on Addiction-Naloxone Trained; held two First Aid/CPR Classes  
*Advocacy* (Colleen): morning June Advocacy meeting 22 people attended  
The Center for Disability Empowerment- *Speak Up Stay Safe* training at Maplewood 52 people attended of which 27 were self-advocates

*Community Resources:* Special Olympics—Powerlifting: 4 Athletes competed in Bob Baker Meet; Volleyball: 8 athletes participating, took 1st Place at the Oberlin State Qualifier Tournament; Track & Field: 13 athletes participating; practicing 2 days a week; Bocce: 17 athletes participating; practicing 2 days a week; Bowling: 10 athletes participating; practicing every other week; Soccer: 6 athletes participating. Practicing twice a week; 7 athletes and 3 staff participated in *Bowling Against Abuse* event; Spring Games were held Saturday May 4th @ Kent Roosevelt; Information about upcoming games, events and sports is in the Board packet

*Community Resources:* Postings for Special Olympic positions will be coming in mid-July. Please share with anyone who may be interested. Also, we are always looking for volunteers. Contact Colleen Brown for more information; State Summer Games-June 28th-June 30th at Ohio State University; 33 athletes participating; 4 Powerlifting; 4 Bowling; 5 Track & Field; 6 Bocce; 7 Volleyball;

7 Soccer; Special Olympic flyer on Cleveland Plane Pull. lease support Portage Pullers by going online to donate

*Community/Provider Relations:* Transportation Collaborative—initial meeting held with six agencies represented; Quarterly Provider meeting held with 20 People from 13 different agencies and two Independent Providers; Six staff attended the DSPaths Instructor Certification Training; One Additional staff certified as American Heart Association (AHA) Instructor

*Service and Support Administration:* John Vennetti, Director of Service and Support Administration, *Disability Cocoon* and *Rest Assured* did a three hour training for the SSAs on Remote Supports on June 7; We are now up to 14 people using Remote Supports and should be up to 17 by the end of this month or next. We also have about 16 other people considering it. Great job by the SSAs to make more people aware of Remote Supports; We had our first *Trauma Informed Care Collaborative* Meeting at Maplewood Career Center today from 1-3-The hope is that we can increase the *trauma informed care* as a whole in the community so that we are better able to handle adversity for the entire community; I also wanted to say what a great job that the SSAs are doing on the Waiting List Assessments; We started doing these September 1, 2018 and have until the end of 2020 to complete. The SSAs have completed over 50 % of the assessments so they are in good shape to complete this before the deadline.

Reviewed May 2019 Personnel Report:

**Recap of Personnel Actions for May 2019**

As of May 2019, there were 96 employees including five (5) intermittent positions and three (3) vacancies.

**Positions Added/Abolished:**

**Job Postings/Vacancies:**

Substitute Instructor (Children's Services), posted February 20, 2019 until filled, status, Open  
Speech-Language Pathologist (Part-time), 240 days, 4 hrs/day (Children's Services), posted April 1-19, 2019, Vacant  
Mechanic, 260/261/262 days, 8 hrs/day (Transportation), vacant May 31, 2019, posted May 1-15, 2019, Filled June 3, 2019

**Supplemental Positions:**

Assistant Track & Field Coach, posted April 1-19, 2019, filled May 3, 2019

**New Hires:**

**Promotions/Transfers:**

**Reclassifications:**

**Additional Assignments:**

**Supplemental Agreements:**

Jacob Hall Assistant Track & Field Coach, effective May 3, 2019

**Separations:****Retirements:**

Robert Weber      Mechanic, 260/261/262 days, 8 hrs/day (Transportation), effective May 31, 2019

Reviewed May 2019 Enrollment Report with enrollment of 982 beneficiaries for the month of May with an increase of thirty-one (31) and a decrease of thirty (30) beneficiaries from April 2019.

The Superintendent reported on the following:

Superintendent Board Update:    June 2019

- The Ohio Senate accepted a new substitute bill with their first changes to the proposed state budget. Key Changes in the Senate's Version include:
  - Changes the DSP wage rate to \$12.82 per year in 2020 and \$13.23 in 2021.
  - Restores language that allows the Director of DD to continue or create new Innovative Pilot Projects
  - Eliminates the requirement that a Non-Medical Transportation Workgroup be formed before an increase in NMT reimbursement can be implemented.
  - Eliminates the creation of a joint legislative committee to evaluate the state's Protection and Advocacy Entity and Client Assistance Program entity for purposes of recommending re-designation.
  - Keeps (but changes) language requiring county boards of developmental disabilities to inform individuals seeking services about ICF options – changes include requiring county boards to include information on their website about all options and requiring county boards to provide a complete list and contact information of all ICF providers in the county to individuals seeking any service.
  - States that ICF services are not “residential services.”
  - Eliminates the creation of the Health and Human Services Efficiencies and Alignment Study Committee.
  - Eliminates (within the Department of Education) the requirement of the completion of a study on special education best practices, costs, use of technology, etc.
  - Keeps House added earmarks for Best Buddies (\$75,000), Halom House (\$25,000), and Sight Centers (\$750,000)
- The Senate Substitute Bill also adds \$50,000 each year to the Opportunities for Ohioans with Disabilities Agency's budget for Visually Impaired Reading Services.
- New language in the Ohio two-year budget bill (Am. Sub. HB 166) would impose a list of new requirements governing how county boards of DD talk to people with developmental disabilities and their families about intermediate care facilities (ICFs).
  - As written, **the amended budget bill would require county boards to repeatedly mention ICFs to people and families regardless of the appropriateness of those**

**settings** for the people receiving or inquiring about services. At minimum, county boards of DD would be required to:

- ❖ Mention ICFs in communications with people and families when they ask about county board services and supports;
  - ❖ Distribute physical copies of a DODD-published informational pamphlet on ICFs;
  - ❖ Direct people inquiring about services to an electronic, DODD-maintained ICF database located online; and
  - ❖ If the inquiring person expresses an interest in ICF services, provide a comprehensive list of contact information for all ICFs in the county and in all adjacent counties (regardless of current vacancies).
- **These mandates would be dismissive of many people and families** who do not want to consider such service settings and **confusing to new Ohio residents and new parents**. This language would also would require county boards to offer the ICF option to everyone in spite of the principles of Person Centered Thinking, planning, and self-direction at a time when Ohio's DD support system is striving to help people create opportunities for meaningful community integration and acceptance. **Additionally, these provisions run counter to years' worth of advocacy by people with developmental disabilities.**
- House Bill 483 of the 131st General Assembly transferred responsibility for implementing the Early Intervention program from the Ohio Department of Health to the Ohio Department of Developmental Disabilities and charged the Ohio Department of Developmental Disabilities with adopting rules necessary to implement the program. The first of new rules to be developed, 5123:2-10-01 (Early Intervention Services-System of Payments) went into effect in 2017. Department staff has since continued to work with system stakeholders to develop the comprehensive body of rules governing the program. Based on that work:
- The Department is rescinding rule 5123:2-10-01 (Early Intervention Services-System of Payments). The rule establishes a structure to pay for activities and expenses that are reasonable and necessary for implementing Ohio's Early Intervention system for eligible children and their families. The rule is being replaced by new rule 5123-10-03, described below.
  - The Department is adopting new rule 5123-10-01 (Early Intervention Program - Procedural Safeguards). The rule sets forth the procedural safeguards in the Early Intervention program including the provisions of parental consent and notice; retention, confidentiality, access to, and amendment of Early Intervention records; and dispute resolution.
  - The Department is adopting new rule 5123-10-02 (Early Intervention Program-Eligibility and Services). The rule sets forth Early Intervention program requirements for eligibility, developmental screening, evaluation, assessment, individualized family service plan meetings and content, transition to preschool and other programs, service coordination, records, and exiting and transferring from the Early Intervention program.
  - The Department is adopting new rule 5123-10-03 (Early Intervention Program-System of Payments). The rule establishes a structure to pay for activities and expenses that are reasonable and necessary for implementing Ohio's Early Intervention program for eligible children and their families.

- The Department is adopting new rule 5123-10-04 (Early Intervention Program - Credentials for Early Intervention Service Coordinators and Early Intervention Service Coordination Supervisors). The rule establishes minimum qualifications through credentialing standards for Early Intervention Service Coordinators and Early Intervention Service Coordination Supervisors.
- Additional House Bill 483 of the 131st General Assembly:
  - The Department is rescinding rule 5123:2-2-02 (Background Investigations for Employment) and adopting a new replacement rule of the same title numbered 5123-2-02. The rule establishes standards for conducting background investigations on persons employed or seeking employment in Ohio's service delivery system for individuals with developmental disabilities. New rule 5123-2-02 reflects revisions based on the comprehensive five-year review, including:
    - Adding a definition of the Ohio Attorney General's "Retained Applicant Fingerprint Database" (also known as *Rapback*).
    - Clarifying that background investigations must be conducted prior to employing an applicant.
    - Adding a requirement for a responsible entity to check the Ohio Department of Medicaid Provider Exclusion and Suspension List.
    - Correcting the website address for the database of Incarcerated and Supervised Offenders.
    - Removing provisions regarding implementation of rule 5123:2-2-02 when the rule went into effect in 2013.
    - Adding a requirement for a responsible entity to enroll employees in direct services positions in *Rapback*, which had not yet been established when rule 5123:2-2-02 went into effect in 2013. (Enrolling employees in *Rapback* is more effective and less costly than requesting that the Bureau of Criminal Identification and Investigation conduct a criminal records check on employees every five years.)
    - Clarifying that a responsible entity may not employ a person who has been found eligible for intervention in lieu of conviction for a disqualifying offense.
    - Clarifying the exclusion period for a person with multiple disqualifying offenses.
- Jacob Hall, Investigative Agent, and I have become part of the *Ohio Commission on Fatherhood-Portage County Initiative*. The group is made up of other agencies like JFS, FCS, and United Way.
  - Most recently the organized a father-daughter dance in Ravenna and a celebration on June 15 at Brown Middle school with face painting, petting zoo, food free car seats and more.
  - We are putting together an *End of Summer Party* on August 17 to be hosted at HDS.

The President announced Next Regular Board Meeting:

Wednesday, August 21., 2019 Regular Board Meeting, 5:00pm, at the Dennis M. Coble Administration Building

The President asked if any other business needed to come before the Board. There being none, she called for a motion for adjournment at 6:01pm

Motion by C. Michael  
Second by T. Moran  
Motion carried by voice vote.

**INFORMATION**

**Wednesday, June 19, 2019** Genetics Outreach Clinic, Happy Day School, 9:00am-3:00pm  
**Monday June 10-Friday July 26 2019** Rotary Camp Program (closed week of July 1-5, 2019)  
**Monday-Friday, July 1-5, 2019** Summer Break, Agency Closed  
**Saturday, July 13, 2019** Special Olympics Ohio Plane Pull (Fundraiser), 9:00am–2:00pm, I-X Center  
**Wednesday, July 17, 2019** Genetics Outreach Clinic, Happy Day School, 9:00am-3:00pm  
**Tuesday, JULY 23, 2019** 28th Annual Benefit Golf Outing, Windmill Lake

**L.E.A.P Self-Advocacy Group**

**Day Meetings:** August 12, October 14, December 9, Reed Memorial Library, Ravenna, 9:30am-11:30am  
**Evening Meetings:** July 8, September 9, November 11, Reed Memorial Library, Ravenna, 5:00pm-6:30pm

**Special Olympics**

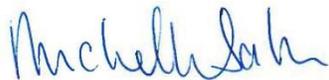
**State Summer Games**  
June 28–June 30, 2019 The Ohio State University  
Track & Field, Bocce, Volleyball, Soccer, Bowling, Powerlifting  
Opening Ceremonies June 28, 7:00pm  
Closing Ceremonies June 30, 12:30pm

**Special Olympics Ohio Plane Pull (Fundraiser)** July 13, 2019, 9:00am–2:00pm, I-X Center

Respectfully Submitted,



\_\_\_\_\_  
Beverly Puleo, Assistant to the Superintendent



\_\_\_\_\_  
Michelle Sahr, President



\_\_\_\_\_  
Kelly Butler, Secretary