

Portage County Board of Developmental Disabilities  
2606 Brady Lake Road  
Ravenna, Ohio 44266

**February 13, 2018**  
**Special Meeting**  
**9:00am**  
**Dennis M. Coble Administration Building**

**MINUTES**

President Michelle Sahr called the special meeting to order at 9:08am

Board Members present by Roll Call:

Kelly Butler, Carol J. Fruscella, John Gargan, Cheri. Michael, Michelle Sahr, William Tarver

A quorum is present.

Administrative Staff Present

G. Brown, Interim Supt., L. Leslie, B. Puleo, J. Vennetti, G. Winsen, after Executive Session: D. Cotton, J. Derthick, G. Slapnicker, G. Smith, K. Sumwalt

Guests present: Rob Young

At 9:09pm, the Board entered Executive Session with action to be taken

Motion by C. Michael  
Second by C. Fruscella

For the following identified reason:

- ( x ) To consider the appointment, employment, dismissal, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual;  
indicate reason: Employment of a Public Official
- ( ) To consider the purchase of public property or the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest;
- ( ) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or intimate court action;
- ( ) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- ( ) Matters required to be kept confidential by federal law or rules or state statutes.
- ( ) Details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body of public office.

The aforesaid motion having been put to a roll call vote, the results of which were as follows:

| NOT VOTING | PRESENT |     | BOARD MEMBERS      |
|------------|---------|-----|--------------------|
|            | YES     | NO  |                    |
| ( )        | ( x )   | ( ) | KELLY BUTLER       |
| ( )        | ( x )   | ( ) | CAROL J. FRUSCELLA |
| ( )        | ( x )   | ( ) | JOHN GARGAN JR     |
| ( )        | ( x )   | ( ) | CHERI MICHAEL      |
| ( )        | ( x )   | ( ) | MICHELLE SAHR      |
| ( )        | ( x )   | ( ) | WILLIAM TARVER     |

Motion to adjourn executive session at 10:09am

Motion by C. Fruscella

Second by J. Gargan

Motion carried by roll call vote as follows: Kelly Butler, aye, Carol J. Fruscella, aye, John Gargan, Jr., aye, Cheri Michael, aye, Michelle Sahr, aye, William Tarver, aye

Motion to return to public session 10:09am

Motion by W. Tarver

Second by K. Butler

Motion carried by voice vote.

Action from Executive Session:

Motion to approve Resolution 18-02-01SM for the Appointment of Gina Brown as Superintendent of the Portage County Board Of Developmental Disabilities for the period February 13, 2018 through December 31, 2021 and approval of the Terms and Conditions of the Management Contract with Ms. Brown, a copy of which is attached as part of this Resolution, for the period February 13, 2018 through December 31, 2021

**RESOLUTION 18-02-01SM**

Appointment of Gina Brown as Superintendent of the Portage County Board Of Developmental Disabilities for the period February 13, 2018 through December 31, 2021 and approval of the Terms and Conditions of the Management Contract with Ms. Brown, a copy of which is attached as part of this Resolution, for the period February 13, 2018 through December 31, 2021

WHEREAS, the Board appointed Gina Brown as Interim Superintendent effective September 21, 2017; and

WHEREAS, the Board has interviewed Ms. Brown and has selected her as the Board’s next Superintendent effective February 13, 2018; now therefore be it

RESOLVED, that the Board herein approves the appointment of Ms. Gina Brown as Superintendent effective February 13, 2018 through December 31, 2021; and be it further

RESOLVED, that the Board herein approves the terms and conditions of the management contract with Ms. Brown, a copy of which is attached as part of this resolution, for the period February 13, 2018

through December 31, 2021.

RESOLVED, that the Superintendent or his/her designee is authorized to take any and all actions to carry out this resolution.

Submitted by: Lynn Leslie, Director of Human Resources

The resolution was moved by **Kelly Butler** and seconded by **William Tarver**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

|                |     |                     |     |
|----------------|-----|---------------------|-----|
| Kelly Butler,  | aye | Carol J. Fruscella, | aye |
| John Gargan,   | aye | Cheri Michael,      | aye |
| Michelle Sahr, | aye | William Tarver,     | aye |

CERTIFICATION

I, Bev Puleo, Assistant to the Superintendent of the Portage County Board of Developmental Disabilities do hereby certify that the aforesaid motion was duly adopted at a special meeting held on **February 13, 2018**, and an accurate copy of said resolution may be located in the official minutes of the Board.



\_\_\_\_\_  
Bev Puleo, Assistant to the Superintendent

The President asked for a motion for adjournment at 10:15am

Motion by K. Butler  
Second by C. Fruscella

Respectfully Submitted,



\_\_\_\_\_  
Beverly Puleo, Assistant to the Superintendent



\_\_\_\_\_  
Michelle Sahr, President



\_\_\_\_\_  
John Gargan, Secretary